



GUIDELINES

**CENTRAL AGENCY FOR APPLICATION
FOR FILMING AND PERFORMANCE BY FOREIGN ARTISTES
(PUSPAL)**

MINISTRY OF CULTURE, ARTS AND HERITAGE MALAYSIA
JUN 2005

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CLIENT CHARTER

We are committed to give quality service for client satisfaction. We give attention to the practice of good mannerism, timeliness, urgency and effective services. We promise our clients that:

- 1. we accept completed application forms for foreign filming and foreign Artiste performance on the same day as forwarded;**
- 2. we process completed application within five (05) working days from the day it is received;**
- 3. we issue in writing of JK-PUSPAL's decision on the application within three (03) working days from the day the decision is reached, unless due to reason/s beyond our control;**
- 4. we coordinate payment to the agencies concerned and ensure that the original receipt is forwarded to the payer; and**
- 5. we are ever ready to welcome positive comments so as to upgrade the quality of our services.**



CENTRAL AGENCY FOR APPLICATION FOR FILMING AND PERFORMANCE BY FOREIGN ARTISTES (PUSPAL)

1. BACKGROUND

The Cabinet Ministers, in its meeting on June 6, 2001, has approved The Ministry of Culture, Arts and Tourism Malaysia's (KKKP) proposal for:

- 1.1 The setting up of a central agency to be handled by KKKP to coordinate applications and approvals for filming and performance by foreign artistes; and
- 1.2 The establishment of a central agency to receive, process and approve applications as stated in Article 1.1 above.

2. REFERENCES

Based on Article 1.1 and 1.2, references for the above matters are as the following:

2.1 Central Agency Committee

Known as **The Central Agency Committee for Application for Filming and Performance by Foreign Artistes**, or **Central Agency Committee**, or its acronym **JK-PUSPAL**.

2.2 Central Agency

Known as **The Central Agency of Application for Filming and Performance by Foreign Artistes**, or **Central Agency**, or its acronym **PUSPAL**.

3. INTERPRETATION

Except as stated, the following are the interpretations when referring to:

3.1 Government:

Malaysian Government.

3.2 Country:

Malaysia

3.3 Ministry:

Ministry of Culture, Arts and Heritage Malaysia

3.4 Film:

Under Section 3, Film Censorship Act 2002:

“Film- including all or part of -

- (a) any cinematography film; and
- (b) any video-tape, diskette, laser disc, hard disc, CD-Rom, and other records, be it the original or the duplicate of a continuous visual image, a record that can be used to show that the sequence is a moving picture, with or without sound.

3.5 Artiste:

Covering foreign artistes in the following “creative” categories:

- 3.5.1 performing arts (i.e., musician, vocalist, dancer, actor/actress, martial artiste, magician, and all activities in a circus show), and individuals with “creative expertise” associated with the performing arts.

3.5.2 filming (i.e. individuals with “creative expertise” associated with film production.)

3.6 Non - Artiste:

Individuals with “management expertise” associated with the performing arts and film production.

3.7 Participation

Participation of Artiste in the performing arts as an activist, trainer, and / or participation in film production.

3.8 Film Production:

Film production activities in the form of interviews, documentary, fiction, entertainment and commercial advertisement or other forms of film production held in this country by a foreign film company.

3.9 Performance

3.9.1 An Artiste's activity conducted:

- a) in hotels;
- b) in an entertainment outlet, and
- c) at commercial premises.

3.9.2 An Artiste's activity:

- a) held at an open or closed space;
- b) involving album promotion;
- c) involving promotion of other products other than an Artiste's album.

4. MANAGEMENT OF THE CENTRAL AGENCY COMMITTEE (JK-PUSPAL)

4.1 Central Agency Committee:

Chairperson : Secretary-General
Ministry of Culture, Arts and
Heritage Malaysia (KeKKWa)

Permanent Members : Ministry of Culture, Arts and
Heritage Malaysia

- The Policy and International
Relations Division
- Department of
National Culture and Arts
- Istana Budaya
- The National Film
Development Corporation
(FINAS)

Foreign Ministry (KLN)

Internal Security Ministry (KKDN)

Ministry of Internal Affairs
(KHEDN)

Ministry of Housing and Local
Government (KHEDN)

Ministry of Tourism

Chief Minister's of Department,
Sabah

Chief Minister's of Department,
Sarawak

Immigration Department (JIM)

Royal Police Force (PDRM)

Royal Customs Department
(KDRM)

Inland Revenue Board (LHDN)

Tourism Malaysia

Kuala Lumpur City Council

Associate Members : Registrar of Societies (ROS)

Department of Survey and
Mapping (JUPEM)

Companies Commission of
Malaysia (SSM)

Energy Commission

Multimedia Development
Corporation (MDC)

Local Authority Council (PBT)

4.1.1 Additional membership is subject to suitability and need.

5. MANAGEMENT OF PUSPAL

5.1 The Secretariat:

The Secretariat is the Policy and International Relations Division of KeKKWa

5.2 Scope of Duties:

In general, the Secretariat duties are:

- 5.2.1 to receive and process applications as well as to collect payment as related to an application for filming and performance by foreign Artiste and to channel the payment to the related agencies;
- 5.2.2 administering the weekly JK-PUSPAL meeting;
- 5.2.3 to table applications in the weekly JK-PUSPAL meeting and to inform the applicant verbally and in writing of JK-PUSPAL'S decision on the application;
- 5.2.4 to channel to and receive reference cases from the relevant department / agency on matters beyond the guidelines set by JK-PUSPAL; and
- 5.2.5 to coordinate monitoring activities and reports on charity contribution from the foreign Artiste's performance.

6. APPLICATION PROCEDURES, GUIDELINES AND REGULATIONS FOR FILMING

6.1 As in APPENDIX A

7. APPLICATION PROCEDURES, GUIDELINES AND REGULATIONS FOR PERFORMANCE BY FOREIGN ARTISTES.

7.1 As in APPENDIX B.

8. FLOW-CHART OF APPLICATION PROCEDURES FOR FILMING AND PERFORMANCE BY FOREIGN ARTISTES.

8.1 As in APPENDIX C.

9. FLOW-CHART OF PROCESSING PROCEDURES FOR FILMING AND PERFORMANCE BY FOREIGN ARTISTES.

9.1 As in APPENDIX D.

10. EXEMPTION

- 10.1 Artistes in the following categories are exempted from JK-PUSPAL's authority:
 - 10.1.1 Artistes who are involved in cultural activities organised by their government through their embassies in Malaysia, and the activity is categorized under the Cultural Exchange Program as part of the Cultural Agreement between the country concerned and the Government.
 - 10.1.2 Artistes who are involved in cultural activities as a means of livelihood in Malaysia, and are engaged contract basis with their employer for a period exceeding 181 days continuously.

APPENDIX A

FOREIGN FILMING GUIDELINES, REGULATIONS AND APPLICATION PROCEDURES

A. APPLICATION PROCEDURES

1. Applications are to be addressed to:

JK-PUSPAL Chairperson
Central Agency Committee for Application
For Filming and Performance by Foreign Artistes
Ministry of Culture, Arts and Heritage Malaysia
Policy and International Relations Division
Level 27 Menara TH Perdana, Maju Junction
1001 Jalan Sultan Ismail
50694 KUALA LUMPUR.

Tel : (6) 03-2612 7600

Fax : (6) 03-2697 0919

2. Application should use KeKKWa / PUSPAL / 01 form obtainable from the Policy and International Relations Division, Ministry of Culture, Arts and Heritage Malaysia, or the Department of National Culture and Arts throughout the country.
3. A foreign film company must appoint a local sponsor or a local production house to handle the company's application.
4. Application for filming in the state of Sabah or Sarawak is to be submitted to JK - PUSPAL, and the duplicate to be submitted to the State concerned.
5. An application must contain the following (*please refer to KeKKWa / PUSPAL / 01 form for the number of copies to be submitted*):
 - 5.1. Document to be submitted are based on the type of film as follows:

Type of Film	Document to be Submitted
Advertisement	Storyboard
Documentary	Blueprint / Treatment
Fiction	Script and synopsis
Entertainment	Synopsis
Interviews	Synopsis and Interview Questions

5.1.1 Application for interviews with Malaysian Cabinet Minister is directly handled by the Foreign Ministry through PUSPAL.

5.1.2 Application for interviews with Government Officers is to be submitted through PUSPAL.

5.2. Background of the foreign film company with the following information: (to be submitted upon the first application only)

5.2.1 Name and full address of the foreign film company;

5.2.2 Filming specialization; and

5.2.3 History of involvement in film production.

5.3 Target audience.

5.4 Shooting location.

5.5 Date and duration of filming.

5.6 Personal details and valid travel document of all those involved, including their arrival and departure schedule and

5.7 List of information on and an estimation of the value of filming equipment brought into the country.

B. PROCEDURES AND DURATION FOR PROCESSING

1. The Secretariat prepares a verification document to be considered by the JK - PUSPAL Committee.
2. JK - PUSPAL holds its weekly meeting to decide on the application.
3. An applicant can be called for a face - to - face interview, if the need arises.
4. The Secretariat informs the applicant in writing of the result of the application.
5. The minimum duration for application processing is five (05) working days (except 21 days for Sabah and Sarawak) provided all document are intact and complete.
6. For interview with Malaysian Cabinet Ministers the following procedures must be observed:
 - 6.1 An applicant needs to apply for an accreditation pass with the Foreign Ministry.
 - 6.2 Upon approval, the applicant needs to obtain a journalist pass with the Ministry of Information.

C. FILMING PROCEDURES

1. A foreign film company must appoint in writing a local sponsor either a government agency or a local production house to handle the foreign film company's application.
2. The local production house must possess a licence to produce film issued by the National Film Development Corporation (FINAS).
3. The sponsor must prepare a letter of undertaking to ensure that the foreign film company abides by all the given terms and regulations.

4. The sponsor is responsible for the following:
 - 4.1 Ensuring that the terms and regulations stipulated in JK - PUSPAL approval letter are observed.
 - 4.2 Ensuring that filming is not conducted at security areas and / or prohibited areas, except with the permission of the relevant authorities concerned.
 - 4.3 To be present during the entire filming sessions.
 - 4.4 Ensuring that film shooting follows the approved script and is conducted at the approved location. Any changes in location must be referred to JK - PUSPAL for approval.
 - 4.5 Dealing with immigration, customs and other relevant parties related to permits and licenses.
 - 4.6 Submitting a copy of the finished product to the nearest Malaysian Consulate or Tourism Malaysia offices overseas for reference, analysis and approval before the film is shown to the public.
5. If a script is revised by JK - PUSPAL, the sponsor / film company is responsible for making the necessary changes and corrections as desired by JK - PUSPAL.
6. To state all forms of assistance as needed from The Malaysian Royal Police Force, be it in the form of “police role in a film, “public control” or “traffic control”, and the address of location, date and time of filming.
7. A charge is levied on the usage of police personnel, and they are to be covered with insurance.
8. Damages to police premises and equipment, if used, are to be repaired and compensated.

9. The Police has the right to cancel an approval for police assistance without prior notice if the country's current situation does not permit them to give assistance, as police duties and operations are to be given priority.
10. Security and local sensitivity must be taken into consideration. If it is found that the choice of location, date and time of filming is not suitable, then film shooting must be postponed and / or the schedule changed.
11. At least 30% of the filming crew must be locals and members of any Malaysian film associations recognized by the Government (for example, Malaysian Association of Film Workers), and the association's registration validity with the Companies Commission of Malaysia is still in force.
12. If an application is found to contain false information the application will be rejected and, if approval has been granted, the said approval will be revoked.

D. FILMING PROCEDURES

1. *Script / Storyboard / Synopsis / Blueprint / Treatment*

The script must fulfill the following conditions:

- 1.1 It does not flout Government policies and the Five Tenets of Nationhood (the *Rukunegara*).
- 1.2 It does not contain issues affecting the image of the country, leaders, and people of Malaysia.
- 1.3 It does not contain any obscene act or scene and elements that debase and ridicule the sanctity of Islam and other religion in Malaysia.
- 1.4 It does not portray disharmony among the different Malaysian races, religion, or cultures.

- 1.5 It does not contain scenes that portray oppressions and violence among human beings and towards animals.
- 1.6 It does not contain crimes that can promote negative values.

2. *Filming*

- 2.1 The script / storyboard / blueprint / treatment must be adhered to when filming;
- 2.2 No filming in prohibited places except with the approval of the authorities concerned; and
- 2.3 All artistes, crew and management staff involved in the filming activities must behave accordingly and be dressed decently at the shooting location.

3. *Film Processing*

The credit title must mention that the film or part of the film was shot in Malaysia.

E. APPLICATION APPROVAL AND ISSUANCE OF VISITOR'S VISA / PASS

1. Approval is given after a consensus agreement by JK - PUSPAL.
2. The issuance of a visitor's visa / pass is based on the terms and regulations set forth by the Immigration Department of Malaysia.
3. Filming personnel must get the approval of JK-PUSPAL first before entering the country.

F. REVOCATION OF AN APPROVAL

The Government has the right to revoke any approval for filming at any time deemed necessary.

G. AMMENDMENT

The information contained in this Guidelines, Regulations and Application Procedures are subject to amendment.

APPENDIX B

APPLICATION PROCEDURES, GUIDELINES AND REGULATIONS ON PERFORMANCE BY FOREIGN ARTISTES

A. APPLICATION PROCEDURES

1. The application is to be addressed to:

Chairperson
 Central Agency Committee for Application
 For Filming and Performance by Foreign Artistes
 (JK -PUSPAL)
 Ministry of Culture, Arts and Heritage Malaysia
 Policy and International Relations Division
 Level 27 Menara TH Perdana, Maju Junction
 1001 Jalan Tun Ismail
 50694 Kuala Lumpur

Tel : (6) 03-2612 7600

Fax : (6) 03-2697 0919

2. Application must use the following forms :

Form	Purpose
KeKKWa / PUSPAL / 02	Entertainment at Hotels and Commercial Premises
KeKKWa / PUSPAL / 02(L)	Extension of Entertainment at Hotels and Commercial Premises
KeKKWa / PUSPAL / 03	Concert / Theatre / Opera / Circus / Martial Arts / Magical Show
KeKKWa / PUSPAL / 04	Album Promotion / Product Promotion

3. Application forms can be obtained from the Policy and International Relations Division, Ministry of Culture, Arts and Heritage or the offices of the Department of National Culture and Arts in all states.
4. An Artiste must appoint a local event management company to manage the Artiste's performance in Malaysia. However, application for entertainment show at hotels and / or commercial premises can be forwarded by the owner of the hotels / premises concerned.
5. Application for performance in Sabah or Sarawak is to be submitted directly to the state concerned for approval by the government of the respective state.

B. PROCEDURES AND DURATION FOR PROCESSING

1. The Secretariat prepares a verification document of the application to the JK-PUSPAL Committee.
2. An applicant can be called for a face - to - face interview by the Committee, if the need arises.
3. The minimum period for processing an application is five (05) working days (except at least three (03) weeks for Sabah and Sarawak) provided all documents are intact and complete.

C. GUIDELINES AND REGULATIONS ON PERFORMANCE

1. Category of Artiste

1.1 Artistes are divided into the following categories:

Category	Type Of Artiste	Type of Performance
A	Performing Artiste	A1 Singing
		A2 Music
		A3 Dance
		A4 Concert
		A5 Theatre
		A6 Circus
		A7 Martial Arts
		A8 Magic Show
		A9 Promotion
B	Opera Artiste	B1 Buddhist Opera
		B2 Hindu Opera
		B3 Other Operas

1.2 Category B Artistes include those brought in individually based on their roles in the opera to assist local artistes or an opera organization in this country, except for Teochew Opera.

1.3 Category B Artistes are considered on the basis of religion and custom, and this includes Cantonese Opera, Hokkien Opera, Teochew Opera, Mandarin opera and Hindu Opera.

- 1.4 The venue for Category B Artistes is limited to either the Chinese or Hindu temples only.

2. Duration of Participation

- 2.1 For Category A Artistes their duration of stay and temporary work permit should not exceed 91 days, except for Artistes from ASEAN countries whereby the maximum duration is 181 days including the extension period.
- 2.2 For album and product promotion the duration of promotion must not be more than seven (07) days.
- 2.3 The maximum duration for a deejay is seven (07) days, whilst the cooling period for a deejay's performance at the same premises is seven (07) days.
- 2.4 The maximum period for Category B Artistes to be in Malaysia under an organiser sponsor at any one time is 181 days inclusive of any extension.:

3. Number of Artiste

- 3.1 For Categories A and B, the maximum number of artiste for a performance is forty (40). However, leeway will be given according to the needs of a performance.
- 3.2 At least 30% of the technical staff should be Malaysian citizens.

4. Preview and Monitoring

- 4.1 JK-PUSPAL has the prerogative to preview a performance either live or recorded before an approval is given.
- 4.2 JK-PUSPAL has the right to be given 10 free tickets or entry passes to a show for monitoring purposes.

- 4.3 For entertainment at hotel / commercial premises, JK-PUSPAL's approval letter must be displayed at a strategic point so that it can be seen and read by the public.

5. **The Basis for Consideration and Approval of an Application**

- 5.1 All consideration and support are made based on the objective of a performance, be it for business, for charity purposes, or as related to religion and custom.
- 5.2 If a performance is meant for charity, or for a fund sanctioned by the Government, the organiser must make a deposit with the Local Government an amount equivalent to 25% of ticket sales in order for the organiser to obtain a charity status performance.
- 5.3 An approved application is subjected to the following code of ethics:
 - 5.3.1 Artistes are strongly prohibited from behaving improperly such as jumping about, shouting about or throwing something on the stage or towards the audience.
 - 5.3.2 Artistes are strongly prohibited from acting or saying things that have sexual innuendos, whether in their dance movement, or hugging and kissing the audience or among fellow Artistes.
 - 5.3.3 Artistes are strongly prohibited from saying or doing things which can be interpreted as an act of attracting attention to or idolizing a particular society or religion in the context of ethnic polarization that can affect the political situation and stability of the Country.

- 5.3.4 Artistes are strongly prohibited from performing in the nude or stripping while performing so as exposing their skin.
- 5.3.5 Artistes are required to observe the following dress code:
- i. A female Artiste must cover herself from the top of her breast to the knee.
 - ii. A male Artiste must cover himself from the chest to the knee.
 - iii. A female Artiste who performs belly dancing must cover the abdomen with at least a “net” material.
- 5.3.6 An Artistes must look neat and clean for the whole period of the show. The clothes must not have any obscene wording or picture on it. It must also not have any motive on ‘drug’ and other negative elements.

6. The Basis for Consideration of an Application for an Extension

An application for an extension of a performance will be considered on the following basis:

- 6.1. Application must be submitted at least 14 (fourteen) days prior to the expiry date of the performance.
- 6.2. No complaints or negative reports received on the Artiste or the nature of his/her performance or the

sponsor or organiser of the performance.

- 6.3. Artiste from ASEAN countries is eligible for an extension for not exceeding 90 (ninety) days upon the expiry date of the first performance.
- 6.4. Artiste from non-ASEAN countries can only be considered for an extension for a duration of 90 (ninety) days subject to the need of the performance outlet concerned and strong reason/s for the extension.
- 6.5. For whatever reason/s given, JK-PUSPAL has the prerogative to consider an application for extension.
- 6.6. Further extension after the approval of the first extension will only be considered at the prerogative of JK-PUSPAL.

7. Special Terms

7.1. Concert

- 7.1.1. Audience must be 18 (eighteen) years old or above.
- 7.1.2. Audience who are below 18 (eighteen) years old must be accompanied by parents or adults.

7.2. Concert and Theatres

- 7.2.1. Audience are not allowed to smoke, bring along, show and drink alcohol or liquor during a performance including during interval.
- 7.2.2. A company directly related to cigarette or liquor products is not permitted to be a sponsor.

7.2.3. The sale of alcoholic drinks and cigarettes within the premises of a performance is strongly prohibited at least five (05) hours before a performance, during the performance, and at least three (03) hours after a performance.

7.2.4. Audience suspected of being drunk or under the influence of *dadah* (non-permissible drugs) are not allowed to enter an entertainment premises and watch the performance.

7.3. **Album Promotion**

7.3.1. The second and consecutive album promotion by the same Artiste for the same album can only be made after a cooling period of at least 91 (ninety one) days after the date of the first promotion of the album concerned.

8. **Terms Imposed on Sponsors/Organisers/Employers and Artistes**

8.1. Artiste must be of a certain standard approved by the Ministry of Culture, Arts and Heritage Malaysia.

8.2. For Artistes in Category A1 and Category A2, at least one fifth of the overall repertoire must be in Malay.

8.3. An Artiste is not allowed to perform for another sponsor/organiser at the same time the Artiste is engaged to another sponsor/organiser. The overall duration of the Artiste's performance must not exceed the maximum duration allowed.

- 8.4. An Artiste is not allowed to record his/her performance with any parties for commercial purposes, unless approved by JK-PUSPAL.
 - 8.5. It is the responsibility of the sponsor/organiser to obtain JK-PUSPAL's permission if the sponsor/organiser wishes to terminate the Artiste's contract before the contract's expiry date, and/or replace the Artiste with another Artiste.
 - 8.6. JK-PUSPAL must be given the access for monitoring purposes, failing which the sponsor's/organiser's future application will not be considered.
9. **Special Terms for Performances at Hotels, Entertainment Outlets and Commercial Premises**
- 9.1. Artistes are allowed to perform only at four-star hotels and above.
 - 9.2. Special consideration is given to three-star hotels located at tourism zones (e.g. island resorts) or at capital cities for a maximum of 91 (ninety one) days in a year regardless of the number of the hotel entertainment outlets. The number of Artistes is confined to a group only.
 - 9.3. Special consideration is also given to three-star hotels if the total number of four-star hotels and above is below 03 (three) or there is no three-star hotels in the vicinity of the three-star hotels.
 - 9.4. Sponsors/organizers for performances at hotels and commercial premises must abide by the outlet usage regulations as follows:
 - 9.4.1. One-Outlet Performances

9.4.1.1. Performances can be on rotational basis between local artistes and foreign artistes.

9.4.1.2. An Artiste can perform for 91 (ninety-one) days, followed by performance by local artiste for the same duration.

9.4.1.3. Local and foreign artistes can perform jointly, i.e. 45 minutes performance by foreign artiste followed by local artiste for the next 45 minutes, and so forth.

9.4.2. Two-Outlet Performances

One outlet is for local artiste while the other is foreign artiste.

9.4.3. Three-Outlet Performances

One outlet is for local artiste, the other for foreign artiste, while the third is for rotational basis between local and foreign artistes for a duration of 91 (ninety one) days respectively.

9.4.4. Beyond Three-Outlet Performances

Two of the outlets are permanently for local artiste, the third is for foreign artiste, while the fourth and consequent outlets are for rotational basis between local and foreign artistes.

9.5. Transfer of Artiste

Artiste who transfer from one hotel to another due to contract expiration or contract termination must undergo a cooling period of 30 (thirty) days, except upon permission by JK-PUSPAL.

9.6. Change of Artiste Within a Group

The expiry date of contract of a new member of a group who replaces an ex-Artiste of the said group must be the same as the expiry date of contract of the said ex-Artiste concerned.

9.7. Local Artiste

Priority must be given to local artistes who are members of associations recognised by the Government.

9.8. Performance at Commercial Premises

9.8.1. The duration of performance at commercial premises and private clubs with membership (e.g. Golf Club, Royal Club, Flying Club, etc.) is confined to a day (one day) in a week and the cooling period for such performance is seven (07) days.

9.8.2. An Artiste performance at commercial clubs (e.g. discos, night clubs, pubs, restaurants, bars, coffee houses, etc.) are only allowed if such premises are located at commercial zones, have special attraction, have valid commercial licences issued by the Local Government, and have international criteria. However, karaoke lounges are

excluded effective July 1, 2005. The maximum duration of performance is 181 (one hundred and eighty one) days inclusive of extension. The percentage ratio of foreign artiste to local artiste is 30:70.

10. Social Obligation of Sponsors/Organisers

- 10.1. Before a performance commences, it is compulsory for the sponsor/organiser to pay the artiste's withholding tax and obtain the performance pass (PLIK). Failure to do so results in the approval letter being null and void and future applications will not be considered.
- 10.2. An Artiste's performance must be according to the approved date, place and duration and any changes or cancellations must be informed in writing before hand to JK-PUSPAL.
- 10.3. An Artiste's performance must be clear of obscenity and foul language as against the positive values of the Malaysian society, the laws of the country and the five tenets of Nationhood.
- 10.4. The sponsor/organizer must at all times give priority to the audience safety and the safety of the surrounding in general.
- 10.5. For security reason, the sponsor/organizer must obtain special approval from the police for concert, circus and martial arts performances.
- 10.6. Local artistes must be given the opportunity to perform in an Artiste's concert.

- 10.7. It is the sponsor/organiser's responsibility to refund the audience of the price of the tickets bought if a performance is cancelled.
- 10.8. The sponsor/organizer is responsible for ensuring that the above terms and conditions are observed.

D. APPLICATION APPROVAL AND ISSUANCE OF PERFORMANCE VISA

1. An application is approved upon agreement by JK-PUSPAL.
2. The issuance of performance pass is in accordance with the terms and conditions set forth by the Immigration Department.
3. An Artiste who performs in Malaysia must obtain JK-PUSPAL's approval first before entering this country.

E. REVOCATION OF APPROVAL

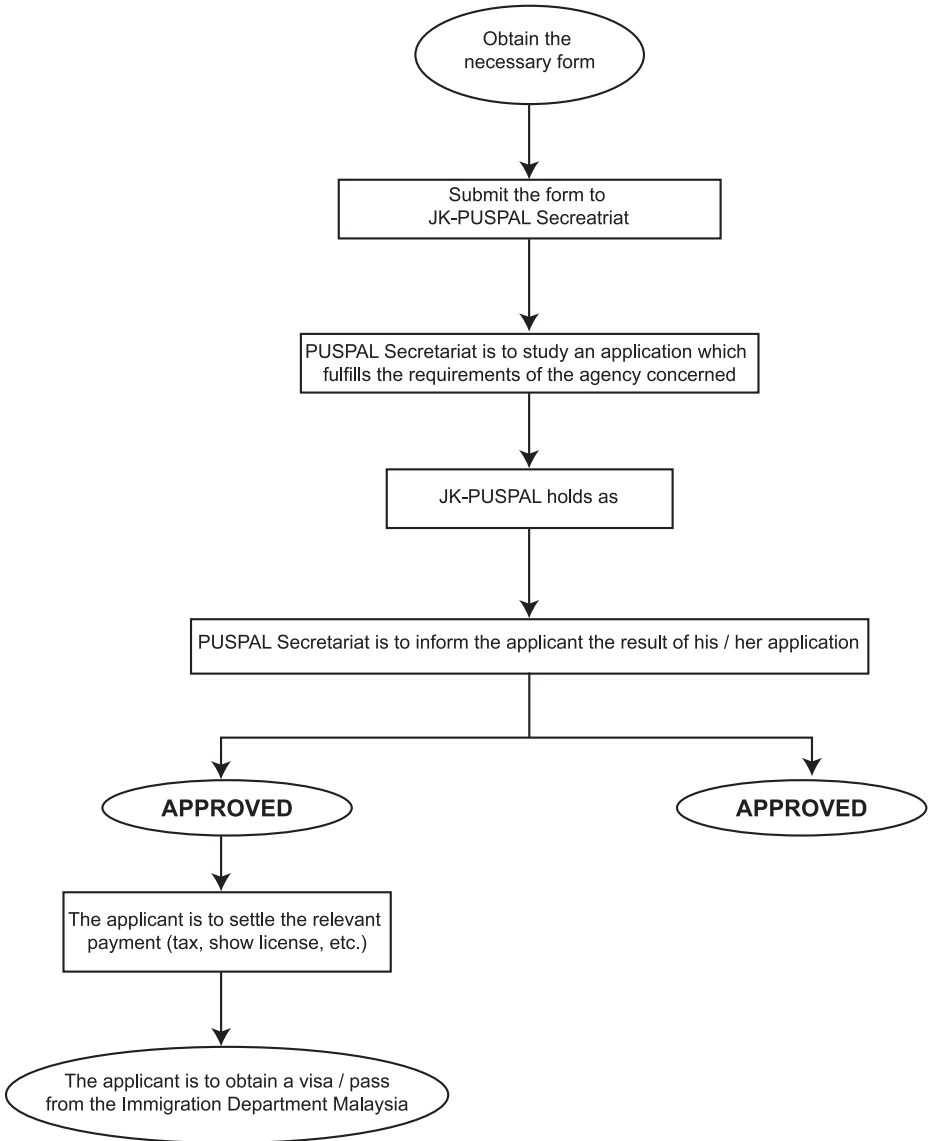
The Government can revoked an approved performance at any time considered as necessary.

F. AMMENDMENT

The information contained in this guidelines, rules and procedures herein are subject to amendments.

APPENDIX C

FLOW - CHART OF APPLICATION PROCEDURES FOR FILMING AND PERFORMANCE BY FOREIGN ARTISTS



APPENDIX D

FLOW - CHART OF THE PROCESSING PROCEDURES OF AN APPLICATION FOR FILMING AND PERFORMANCE BY FOREIGN ARTIST

